

Statewide Rollout Meeting

Minutes

May 31, 2002 - 8:30 - 10:00am - Albemarle CR 1112

Meeting Representatives:

Gary Imes	IT Section	Mark Robeson	Lee-Harnett	
Jean Renew	IT Section	Art Eccleston	Director's Office	(absent)
Betty Cogswell	IT Section	Rick DeBell	Budget Office	
Hampton Carmine	IT Section (absent)	Jim Ryals	DIRM	
Deborah Merrill	IT Section (absent)	Shawn Holland	DIRM	
Anita Curtis	IT Section (on leave)	Rick Olson	DIRM	
Susan Brown Ward	DMA (absent)	Bleecker Cooke	Maximus	(absent)
Sharon Smith	Contract Adm. (absent)	Joyce Sims	EDS	(absent)
Mary Tripp	Program Acct. (absent)	Sharlene Brown	EDS	
		Cathy Bennett	EDS	(absent)
		Paul Carr	EDS	

Visitors: None scheduled

1. Review and Approve Minutes

The minutes of the May 17 Meeting were approved for posting to the IPRS web site.

2. Contracts

- **MOA - New Area Programs** - Four APs have signed and returned their MOA (VGFW, New River, Guilford, and Neuse). Wayne and Smoky continue their reviews.
- **MOA - Pilot Area Programs** - Gary Imes directed Rick Olson to send the revised version of the Pilot MOA to Sharon Smith for distribution to John Corne, Phillip Hoffman and Bob Duke with copies to Rick DeBell, Gary Imes and Betty Cogswell. Gary said the Division needed to move quickly to complete the Pilot MOA since their present MOA ends as of June 30, 2002.

3. State Plan

- A soft copy of the final Target Population Groups will be distributed to the Area Programs on May 31. "Non-Eligible Groups" have been added. A hard copy distribution of the Target Population Groups will follow shortly.
- A consolidated IPRS/Medicaid Service Code List will be included in the new version of the State Plan.
- Array of Services - This is the next area of high priority to complete and to distribute to the Area Programs. Gary set a deadline for the Division Workgroup (Betty Cogswell) of June 17 (this date was since modified to be June 14). Gary mentioned concern that the six-week lead-time promised to the Area Programs for this information to be available to them was being compressed.
- The revised State Plan will be published on / by July 1, 2002.

4. Program Accountability

- The Service Code list needs to be finalized (the SAOP service definitions have been sent to DMA for review).

5. HIPAA

- Susan Brown Ward is transferring to DMA as of May 31, 2002. Jean Renew will be attending meetings in Susan's place, whenever possible. Sharlene Brown (EDS) said she would review their meeting schedule and identify meetings that have been attended by Susan and forward that information to Gary Imes and Jean Renew. Susan's leaving will also affect some HEARTS responsibilities as well. Betty Cogswell will attempt to supply that coverage needed by DMH.

6. Implementation Planning

- Betty mentioned there has been some minor shuffling of Area Programs between implementation phases. She will update the worksheet and distribute it when Neuse and Mecklenburg have made decisions.

- Phase II (now with 9 Area Programs) will start their phase with IPRS training on June 11-13 and June 25-27. Phase III now contains 12 Area Programs. Phase IV will contain the remainder. This number may change due to mergers and/or other changes. Gary Imes wants to analyze the "client loads" associated with the new phase groupings of Area Programs.
- Target Populations - With the target populations being finalized, it will be important for Area Programs to track "Non-Eligible" information according to the six primary population groups (i.e., Transitional Non-Covered by Age and Disability). This information will be very important for informing the legislature and others of those receiving services and those not eligible.
- CTSP Client enrollment - The Division will not be enrolling these clients for the Area Programs in the future. The Area Programs will be required to perform this enrollment themselves. We are awaiting a decision on MR/MI enrollment by the Area Programs.
- Rate Maintenance - Betty mentioned that there remained open issues about some covered services and their rates. Gary asked for this to be defined and that information provided to Phillip Hoffman. Phillip could then address and resolve with Tara Larson.
- Carol Clayton's memo to Rich Visingardi - Gary provided input to Tara and Rich, who are now developing positions. Need to develop the "metrics" that can be properly applied to measure the improving performance of the Pilot Area Programs in using IPRS to submit and settle their claims.
- Retro-Medicaid Eligibility - EDS is analyzing why the job scheduled to run quarterly did not run. This will be corrected and rerun as soon as possible. The schedule for future runs will be verified.
- EDS Site Assessments - Have completed assessments of VGFW and Guilford. Others are being scheduled with the Area Programs to occur before the end of June, if possible.
- FTP testing - This process has been temporarily delayed because of DSL attention to higher priority production work. However, EDS will work with DSL to coordinate testing as soon as time permits - a test is planned for May 31.
- IPRS Project Plan - The plan has been completed and will be reviewed in a "Meet Me" call with the Area Programs the week of June 2. The Area Programs received a version of the plan at the FARO meeting (showing dependencies between tasks) and an "Excel" worksheet version will also be provided (one that will allow them to do some fine-tuning, if they wish).

7. Training

- June 4 - The Division's Disability Sections will train DSL, SEC and Wayne on the Target Populations. The training will be given in DSL's facility.
- June 5 - The Division will perform the same training for the five other Area Programs involved in Implementation Phase I. The training will be given in the Kirby building on the Dix campus.
- June 11-13 - Shawn Holland and Cheryl McQueen will give Session 1 IPRS Training to the Phase II Area Programs that are not CSM users. A second training event (again Session 1 IPRS Training for CSM users) will be conducted on June 25-27.

8. IPRS Operations Support

9. Issues for the IPRS Steering Committee

10. Other

11. Other Meetings -

- Division IPRS Workgroup June 11
- IPRS Implementation Steering Committee June 19 (Conf. Call - Dobbin, room 115)

Next Meeting
June 14, 2002, 8:30am, Albemarle CR 1112